



Sample *ChangeMapping* Workshop Schedule
Total Time: 6 Hours

Part 1 Overview (1 hr 45 min)

Time	Activity
9:00 AM	Gathering, coffee
9:15 AM	Introduction, overview of day. Refer to blank chart on the wall. Answer any questions (NB)
9:30 AM	Kurt Lewin's Force Field Analysis and Example (NB)
9:50 AM	<i>ChangeMapping</i> example (NB)
10:05 AM	Outline problem list (created earlier) Answer questions about problems. (NB)
10:15 AM	Divide into teams of 5 or 6. Describe task. Distribute table kits. (NB)
10:30 AM	Break

Part 2 Identify Factors (1 hour)

Time	Activity
10:45 AM	Regroup. Go over kits. Describe the task again. Answer any questions. (NB)
11:00 AM	Each table works on completing their individual maps. (Groups)
11:45 AM	Lunch

Part 3 Initial Reports (70 minutes)

Time	Activity
12:30 PM	Each group finished map and designates a reporter. (Groups)
12:45 PM	Each table reports on their results. Shows small map. Transfers factors to the big map. (Groups)
1:15 AM	Initial discussion of resulting map. Identify which factors the group thinks can be changed. (Groups-NB facilitates)
1:40 AM	Break

Part 4 Review and Plan (75 minutes)

Time	Activity
1:55 PM	Ask for more input on map (NB)
2:05 PM	Facilitator provides initial summary of results. Identify elements that may not be amenable to change, consensus re weighting of elements. (NB)
2:15 PM	Go back to small group to discuss potential plan (Groups)
2:30 PM	Bring back potential change plan to group. (Groups)
2:40 PM	Facilitator records their change plans. (NB)
2:55 PM	Wrap up and next steps (Leaders and NB)
3:10 PM	Dismissal